



**Norfolk Public Schools**  
The cornerstone of a proudly diverse community

**2018-2019 Tuition Waiver Request Form**

JEBA.

**Tuition Fees:** It shall be the policy of the Norfolk Public Schools to charge tuition to students as prescribed in sections §22-218.3 and §22-219 of the Code of Virginia.

Waivers of tuition may be granted at the discretion of the superintendent for the following reasons:

Parent-guardian moves from the City of Norfolk during the school year to a nearby community and expects the child or children to continue school in Norfolk with tuition waived: Tuition will be waived only under the following conditions:

*Nonresidents of City*

- a. If the parent or guardian moves from the city after Thanksgiving, tuition will be waived until the end of the first semester only. People moving during the semester prior to Thanksgiving will not be granted a tuition waiver.
- b. If the parent or guardian moves from the city after the spring break, tuition will be waived for the remainder of the regular school year only. People moving from the city during the second semester, but prior to spring break will not be granted a tuition waiver.

\* Where tuition is due for a portion of a semester, it will be charged on a pro-rated basis.

***Please print (1 form per student) Tuition Waiver Requests Must Be Submitted on an Annual Basis***

<b><i>(please print)</i></b> Student's Name: (Last, First, Middle Initial)	
Address:	
Date of Birth:	Grade Level:
Telephone Number:	Desired School:
Name of Parent/Legal Guardian:	Zoned School:
Does the student have an IEP or 504 Plan <input type="checkbox"/> Yes or <input type="checkbox"/> No	
Reason for Tuition Waiver Request:	

Please check if applicable:

Norfolk Public School Employee

Name/School Position: \_\_\_\_\_

(Please apply after July 1, for the upcoming school year)

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

**Please forward all requests to:  
Department of Student Support Services  
800 E. City Hall Avenue, Suite 904 Norfolk, Virginia 23510  
phone: (757) 628-3931 fax: (757) 628-3816**